

Student Association Budget for Fiscal Year 2017-18

The following general stipulations will apply to all organizations funded by the mandatory activity fee:

All clubs are required to have one fiscal designee to sign all funding requests. This fiscal designee must provide name, signature, and e-mail to the SA Business Office no later than the deadline for submitting charters each semester, and thereafter whenever a charter is submitted for consideration.

All clubs that receive a line item budget for fiscal year 2017-18 shall not have access to GP funds unless the following criteria can be met:

1. It must be to purchase something already approved in the line item request that had a significant price increase
2. In the case of a club sport it can be the opportunity to participate in post season events
3. Club must maintain good standing and be chartered by the Council of Organizations.

Appeals will be made directly to the VP for Finance who will determine if the criteria exists for the club to present to the entire Budget and Finance Committee.

Tier 1 clubs may receive a maximum of \$2000/semester from GP. Tier 2 clubs may receive a maximum of \$10,000/yr. from GP. Only Tier 2 clubs are eligible to receive a line item budget.

All conference funding must be requested through the conference account in accordance with the Student Association by-laws.

No one person or group shall abuse the privilege of the Conference Fund Line. Funding shall be granted at the rate of \$600/Person/\$1800 max for accepted presenters and \$400/person/\$1600 max for non-presenting attendees, \$2200 max for four or more both presenters and non-presenters. All funds shall be equally divided among all participants.

Certification courses will not be paid for.

Conference reimbursements shall be issued after attendance.

All transportation for trips will be funded at two thirds the cost.

Competitive pricing must be provided for all expenditures.

Only lodging for contracted guests will be paid by the Student Association.

No personal items: All costumes will be funded at 50% of their cost.

Damaged/worn out uniforms must be returned for replacement. Lost uniforms will be the responsibility of the individual.

No food at club meetings with the exception of one general interest meeting per semester

No funding for food on trips/conferences.

Incentives and prizes for New Paltz students for campus events may not be in monetary form. Gift cards must be for a specific store.

There will be a maximum of \$1200 for videography/photography per event. Any additional amount must be generated by revenue from the event.

There is a cap of \$200 paid to a student provided services for a funded event. There is a cap of \$50 paid to a student host for an event.

There is a cap of \$600 per event for non-reusable items.

All outside vendors sponsored by a SA organization will pay 20% of gross sales generated to that organization

No external web domains will be funded by the Student Association.

Banners funded should have generic information only to allow for future use.

The S.A. credit card may be used to purchase travel, lodging, and registrations only.

Expenses incurred for programs that have not been approved will be the responsibility of the individual students.

Other stipulations have been listed that are specific to the particular organization